

City of Merrill, Iowa Regular City Council Meeting
Monday, February 19, 2024, 6:30 p.m.
608 Main St, Merrill, Iowa

- 1. CALL TO ORDER:** Mayor Norgaard called the meeting to order at 6:30 pm, followed by the pledge of allegiance. Council members present: Conely, Held, Hemmelman, Rieken. Hoyt was absent.
- 2. APPROVE AGENDA:** Motion by Held to add to item 10 (a) to include motion to approve Possible Variance, seconded by Hemmelman, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion carried.
- 3. APPROVE CONSENT AGENDA:** Motion by Held, seconded by Conley, roll call vote, ayes: Conely, Held, Hemmelman, Rieken. Motion carried.
 - a) Minutes from 01/15/2024 (b) Minutes from 02/05/2024 (c) Liquor License-American Legion
- 4. APPROVE TREASURER'S REPORTS:** Motion by Conley, seconded by Hemmelman, roll call vote, ayes: Conely, Held, Hemmelman, Rieken. Motion carried.
- 5. APPROVE PAYMENT OF BILLS:** Motion by Conley, seconded by Held, all ayes. Motion carried.
- 6. PUBLIC FORUM:** No comments.
- 7. DEPARTMENT REPORTS:** CLERK: Utility Bills have been mailed and are due March 15. MCBC: Bi laws complete and ready for council review next meeting. Easter egg hunt March 30 at 10am looking for candy donations. Merrill days will be June 7-8. Rummage sales will be April 25-27. PD: Reserve officer will continue working on certification. LIBRARY: 122 in-house circulation and 192 online with 131 visitors. Planning summer reading program, "Read, Renew, Repeat".
- 8. UNFINISHED BUSINESS:**
 - a) Discussion and possible motion regarding SBA Contract: No Response from SBA. Mr. Murphy mailed a letter on February 9, waiting for a reply.
 - b) Discussion and possible motion regarding 321 4th Street: Mr. Murphy mailed a nuisance letter on February 15. Will follow up at the March meeting if items have not been resolved.
- 9. NEW BUSINESS:**
 - a) Discussion and Possible Motion Regarding City Insurance Renewal for 2024-25: Motion by Held to approve \$1,000,000 cyber policy as proposed and give City Clerk permission to sign, seconded by Rieken, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried.
 - b) Consider and Approve **RESOLUTION NO. 2024-5** Providing for Surety Bond or Blanket Position Bond. Motion by Conley, seconded by Hemmelman, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried.
 - c) Consider and Approve **RESOLUTION NO. 2024-1** Mayoral Appointments 2024. Motion by Held, seconded by Conley, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried.
 - d) Consider and Approve **RESOLUTION NO. 2024-4** Declaring Five (5) Expired Self-Contained Breathing Apparatus(SCBA) as Surplus Property. Motion by Held, to appoint Jacob Conley to list SCBA equipment for sale and accept offers on behalf of the City of Merrill, seconded by Hemmelman, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried.
 - e) Consider and Approve **RESOLUTION NO. 2024-6** Approving IRS Mileage Reimbursement Rate. Motion by Held, seconded by Rieken, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried.
 - f) Discussion and Possible Motion to set proposed Tax Levy Hearing Date for Monday, March 25, 2024, at 6:30pm. Motion by Conley, set proposed tax levy hearing date, and to schedule a separate special meeting for March 25, 2024, at 6:45 pm to set the budget hearing date, seconded by Hemmelman, all aye, motion carried.
 - g) Discussion and Possible Motion regarding City Maintenance Building: Discussions regarding new maintenance building plans and financing options. Motion by Hemmelman to pursue Iowa State Bank loan rate, seconded by Conley, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried. Motion by Conley to approve an Ad Hoc Committee to include Held and Hoyt to hire a contractor not to exceed \$340K. Seconded by Hemmelman, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried.

10. OTHER BUSINESS.

- a) Consider and Approve Building Permits and Possible Variance: *Pippett-210 2nd St*: Motion by Hemmelman to approve amendments to building permit B2023-15. roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried. *Dent Street -Barkley*: Motion by Held to approve Variance to build on Dent Street and motion to approve variance to build closest to the South and East property lines, seconded by Rieken, roll call vote, ayes: Conley, Held, Hemmelman, Rieken. Motion Carried.
- b) Budget Workshop: Reviewed and discussed budget numbers and finalized levy numbers.

11. ADJOURN: Motion by Conley, seconded by Hemmelman, all ayes. The meeting adjourned at 8:46pm.

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor

CITY OF MERRILL - 608 MAIN ST, MERRILL, IA
 JANUARY 2024 RECEIPTS AND DISBURSEMENTS

DISBURSEMENTS

BOMGAARS	MISC SUPPLIES	\$156.89
ACCESS PAYMENT PROCESSING	MONTHLY CC SERVICE FEE	\$10.00
AMY WEBB	EDC-CONTEST WINNER	\$100.00
CASEY'S BUSINESS CARD	PD-FUEL	\$412.85
CHASE CARD SERVICES	MISC CC PURCHASES	\$1,571.49
EAKES OFFICE SOLUTIONS	LIB-TOUGH WIPES	\$26.28
ELEANOR LUZE	EDC - CONTEST WINNER	\$100.00
FLOYD VALLEY HEALTHCARE	PHARMACY SALES	\$24.49
GWORKS	FRONT DESK 50 ADD USERS	\$318.00
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	\$746.65
IOWA INFORMATION	PULBLICATIONS	\$309.62
IOWA LAW ENFORCEMENT	BELOW 100 SCHOOL NEPT/JC	\$200.00
IOWA STATE BANK	FIRE TRUCK PMT	\$2,709.81
JACK'S UNIFORMS	PD-NEPT UNIFORM	\$54.95
MIDAMERICAN ENERGY	UTILITIES-GAS/ELECTRIC	\$3,873.97
OC SANITATION	GARBAGE FEES DEC	\$3,846.72
ON THE CLOCK, LLC	TIMECLOCK SOFTWARE	\$14.70
PEOPLES BANK	POLICE CHARGER LOAN	\$1,116.06
PLYMOUTH CO COMM CENTER	FY23-24 ASSESSMENT PMT 2-2	\$3,226.50
PLYMOUTH CO SOLID WASTE	LANDFILL FEES DEC	\$2,395.02
PREMIER COMMUNICATIONS	CITY INTERNET/PHONE	\$410.65
SIOUX SALES COMPANY	PD-J.C BALLISTIC VEST	\$1,870.75
STRYKER	AMB-SMRT BATTERY PACK (2)	\$976.94
VERIZON	WIRELESS COMMUNICATION	\$132.87
CAG	MEDICAL CLAIMS	\$89.51
LIABILITIES	TOTAL LIABILITIES	\$12,010.80
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$11,571.78

RECEIPTS

GENERAL FUND	\$9,896.24
AMERICAN RESCUE	\$0.00
ROAD USE	\$8,415.75
EMPL BENEFIT	\$77.98
LOST FUND	\$8,318.35
DEBT SERVICE	\$0.00
WATER FUND	\$1,590.37
WATER DEPOSITS	\$265.25
SEWER FUND	\$358.88
TOTAL:	\$28,922.82

CLAIMS TOTAL	\$48,277.30
GENERAL FUND	\$32,773.87
ROAD USE TAX FUND	\$4,253.37
DEBT SERVICE FUND	\$3,825.87
WATER FUND	\$3,826.54
SEWER FUND	\$3,508.14