

City of Merrill Regular Council Meeting
Monday, May 20, 2024, 7:00 p.m.
608 Main St, Merrill, Iowa

1. **CALL TO ORDER:** Mayor Norgaard called the meeting to order at 7:00 pm followed by the pledge of allegiance. Council members present: Held, Rieken, Hoyt, Conley. Hemmelman was absent.
2. **APPROVE AGENDA:** Motion by Held, seconded by Hoyt, all aye, motion carried.
3. **APPROVE CONSENT AGENDA:** Motion by Conley, seconded by Hoyt roll call vote, all aye, motion carried. a) Minutes from 04/15/2024 Special Meeting. b) Minutes from 04/15/2024 Regular Meeting. c) Cigarette Permit Renewal FY2024-25: Casey's General Store/Midwest Vape Shop b) Alcohol License: Merrill Boys.
4. **APPROVE TREASURER'S REPORTS:** Motion by Conley, seconded by Hoyt, roll call vote, all aye, motion carried.
5. **APPROVE PAYMENT OF BILLS:** Motion by Held, seconded by Conley, roll call vote, all aye, motion carried.
6. **PUBLIC FORUM:** Introduction from Noah Wieseler for Iowa House.
7. **DEPARTMENT REPORTS:** *City Clerk:* Utility bills mailed and are due June 15th. Looking into other prospects for credit card processing terminals and campground management software. Garbage totes fees to increase 3.5% next billing cycle. Newsletter going to quarterly mailings. *Fire/EMS:* 7-Amb calls & 5-Fire calls. Ambulance going in for repairs, tanker II still out. *Library:* Circulation to include 195 in-house/167 online and 196 visitors. Rolling out the summer reading program "Read, Renew, Repeat". Book sale to take place during Merrill Daze June 8, 9am-12pm. *MCB Committee:* Merrill Daze June 8th - 9th, awarded \$700 grant by the Merrill Community Foundation to be used for a new Campground sign. *Maintenance:* Relocated the city tree dump access road and looking for a gate to close when needed. *Police:* *Charger* radio sent in for repairs, also sent radars in to get re-certified, NCIC certification in the works, Nuisance letters issued to approx. 15 residences for overgrown grass and weeds.
8. **UNFINISHED BUSINESS**
 - a) Discussion and possible motion regarding SBA Contract: No changes, waiting for contract and response regarding resizing of parcel.
 - b) Discussion and possible motion regarding 321 4th Street: No new updates. Hoyt to speak with City Attorney regarding next steps.
 - c) Discussion and possible motion regarding Maintenance Building: Waiting on Engineer.
9. **NEW BUSINESS**
 - a) Motion to Open Public Hearing for FY2024 Budget Amendment: Motion by Conley, seconded by Hoyt. Mayor Norgaard declared the hearing open. No oral or written objections.
 - b) Motion to Close Public Hearing: Motion by Held, Seconded by Hoyt.
 - c) Consider and Approve **RESOLUTION 2024-11** FY2023-24 Budget Amendments: Motion by Held, seconded by Hoyt, roll call vote, all aye, motion carried.
 - d) Consider and Approve **RESOLUTION 2024-9** Fire and EMS Wages CY2024: Motion by Held, seconded by Hoyt, roll call vote, all aye, motion carried.
 - e) Consider and Approve **RESOLUTION 2024-10** Employee Wages FY2024-25: Motion by Conley, seconded by Hoyt, roll call vote, all aye, motion carried.
 - f) Consider and Approve **RESOLUTION 2024-12** American Rescue Plan Act Allocations: Motion by Conley, seconded by Held, roll call vote, all aye, motion carried.
 - g) Consider and Approve **RESOLUTION 2024-13** Certify Liens for Unpaid City Utility Rates and City Service Charges. Motion Held, seconded by Conley, roll call vote, all aye, motion carried.
 - h) Consider and Approve Connections Congregate Meal Contract FY2024-25: Motion by Held, seconded by Rieken, roll call vote, all aye, motion carried.
 - i) Consider and Approve Merrill Daze Kid Parade Route and Street Closures: Motion by Held, to approve closures to Main and Douglas between Fourth and Fifth Street, and Fourth and Fifth Street between Douglas and Main Street. Seconded by Conley. All aye, motion carried.
10. **OTHER BUSINESS**
 - a) Consider and Approve Building Permits: Motion by Held, to approve Garage (919 Northside Ct), and Sign (221 Main St) seconded by Rieken, all aye, motion carried.
11. **ADJOURN:** Motion by Held, seconded by Conely. The meeting adjourned at 8:22 pm.

CITY OF MERRILL - 608 MAIN ST
 APRIL 2024 RECEIPTS AND DISBURSEMENTS

DISBURSEMENTS:

ACCESS PAYMENT PROC	MONTHLY CC SERVICE FEE	\$10.00
AGRIVISON EQUIPMENT	YEARLY MAINT SUPPLIES	\$250.99
BAKER & TAYLOR	LIBRARY BOOKS	\$536.29
BARKLEY ASPHALT INC	ASPHALT-KISSINGER BLDG	\$33,040.00
BOMGAARS	MISC SUPPLIES	\$95.40
BOUND TREE MEDICAL	AMB-MEDICAL SUPPLIES	\$221.98
CAG	CLAIMS PROCESSING	\$97.54
CASEY'S BUSINESS CARD	FUEL	\$204.76
CENTRAL STATES FUNDS	GROUP INSURANCE	\$1,670.80
CHASE CARD SERVICES	CREDIT CARD PURCHASES	\$1,203.00
CHEM-SULT, INC.	SODIUM HYPOCHLORITE 175GAL	\$1,532.25
CITY OF HAWARDEN	BALLISTIC VEST & CARRIER	\$1,700.00
CONTINENTAL RESEARCH	LIQUID RUST-PLOW TRUCK	\$267.42
EAKES OFFICE SOLUTIONS	COPY PAPER	\$97.98
EFTPS	FED/FICA TAX	\$4,042.05
EMERGENCY SERVICES	IAMRESPONDING.COM REWEVAL	\$305.00
IAMU	MUNICIPAL UTILITY MEMBERSHIP	\$767.00
IOWA DHS	COLLECTON SERVICES	\$1,111.37
IOWA INFORMATION	PUBLISHING-LEGAL NOTICES	\$499.38
IOWA STATE BANK	FIRE TRUCK LOAN	\$2,709.81
IOWA WORKFORCE	QTR 1 2024 UNEMPLOYMENT	\$54.66
IPERS	IPERS	\$2,118.11
MIDAMERICAN ENERGY	UTILITY-ELECTRIC/GAS	\$3,768.63
MURPHY	LEGAL FEES	\$1,652.50
OC SANITATION	GABAGE SERVICE MARCH 2024	\$3,346.52
ON THE CLOCK, LLC	TIMECLOCK SUBSCRIPTION	\$19.60
PEOPLES BANK	POLICE CHARGER LOAN	\$1,116.06
PERFORMANCE AUTO	TIRE REPAIR	\$76.45
PLY CO SOLID WASTE	LANDFILL FEES	\$2,467.68
PREMIER	PHONE/INTERNET	\$410.15
SAPP BROTHERS	BULK FUEL	\$848.16
SHERLOCK PLUMBING	INSTALLED METER AT FIRESTATION	\$1,162.51
SOOLAND BOBCAT	SOIL CONDITIONER	\$11,800.00
TEAMSTERS LOCAL 554	UNION DUES APRIL 2024	\$63.00
THOMPSON SOLUTIONS	REPL SUB LEVEL TRANSMITTER	\$1,161.65
VERIZON	WIRELESS COMMUNICATIONS	\$132.83
WITCC	EMS SCANNING-EDUCATION	\$150.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$7,953.56

RECEIPTS

GENERAL FUND	\$163,270.30
ARPA	\$0.00
ROAD USE	\$58,228.82
EMPL BENEFIT	\$5,126.90
LOST FUND	\$8,576.93
DEBT SERVICE	\$46,034.00
WATER FUND	\$547.79
WATER DEPOSIT	\$505.74
SEWER FUND	\$156.82
TOTAL:	\$282,447.30

CLAIMS TOTAL	\$88,665.09
GENERAL FUND	\$23,869.67
AMERICAN RESCUE FUND	\$11,800.00
ROAD USE TAX FUND	\$37,820.51
DEBT SERVICE FUND	\$3,825.87
WATER FUND	\$7,983.24
SEWER FUND	\$3,365.80