

City of Merrill Regular Council Meeting
Monday, July 15, 2024, 7:00 p.m.
608 Main St, Merrill, Iowa

1. CALL TO ORDER: Mayor Norgaard called the meeting to order at 7:01 p.m. followed by the pledge of allegiance. Council members present: Conley, Held, Hemmelman, Hoyt, Rieken.
2. APPROVE AGENDA: Motion by Conley seconded by Hemmelman, all aye, motion carried.
3. APPROVE CONSENT AGENDA: (a) Minutes from 06/14/2024: Motion by Held, seconded by Conley, roll call vote, all aye, motion carried.
4. APPROVE TREASURER'S REPORTS: Motion by Conley, seconded by Hemmelman, roll call vote, all aye, motion carried.
5. APPROVE PAYMENT OF BILLS: Motion by Conley, seconded by Held, roll call vote, all aye, motion carried.
6. PUBLIC FORUM: L. Held, had a discussion with a member of the plywood trail committee regarding a trailhead in Merrill and the interest in moving forward with the project.
7. DEPARTMENT REPORTS: (a) Clerk: No Report (b) Fire/EMS: 11-calls, unable to make all calls due to a lack of volunteers. Actively looking for members, onboarding 1 candidate and 2 potential recruits. Tanker II is going in for repairs. (c) Library: Circulation 339 in-house, 159 online and 225 visitors. Wrapping up the summer reading program. One seat available on the library board. (d) MCBC: No Meeting in July. Ply Co Foundation Grant Due Aug 15th. (e) Maintenance: 2024 Flood concerns and areas affected. New apron for the fire dept is completed. (f) Police: 54 Citations/7 Warnings/4 Arrest/23 abatements, received pricing on mobile speed signs to consider.
8. UNFINISHED BUSINESS
 - a. Discussion and possible motion regarding SBA Contract: Waiting for follow up.
 - b. Discussion and possible motion regarding 321 4th Street: Nothing to report.
 - c. Discussion and possible motion regarding Maintenance Building: Nothing to report.
 - d. Discussion and possible motion to approve stop sign placement on Frost/Williams Street: Police Dept. reports no findings to support the need for stop sign placement.
9. NEW BUSINESS
 - a. Discussion and possible motion regarding recycling dumpsters and landfill rate increase: No decision at this time.
 - b. Discussion and possible motion regarding J. Gatts Property: Discussion of annexation with possible city water and sewer lines ran to property.
 - c. Consider and Approve RESOLUTION 2024-19 Approving the transfer of funds from the Sewer Dept to the Water Dept: Motion by Conley, seconded by Hemmelman, roll call vote, all aye, motion carried.
 - d. Consider and approve RESOLUTION 2024-18 Establishing a Process for Surplus Revenues: Motion by Hemmelman, seconded by Hoyt, roll call vote, 4:1 Motion carried.
10. OTHER BUSINESS
 - a. Consider and Approve Building Permits: 915 5th St (Fence), 627 Main St (Deck) Motion by Hoyt, seconded by Hemmelman all aye, motion carried
11. ADJOURN: motion by Hemmelman, seconded by Conley. Meeting adjourned at 9:05 pm

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor

CITY OF MERRILL
 JUNE 2024 CLAIMS AND RECEIPTS

CLAIMS

3E	ELECTRICAL SUPPLIES	\$359.40
ACCESS PAYMENT PROCESSI	MONTHLY CC SERVICE FEE	\$10.00
BARKLEY ASPHALT INC	3RD ST/CITY HALL STREET REPAIR	\$34,000.00
BOMGAARS	5434438-KISS PAINT	\$1,849.81
CAG	CLAIMS PROCESSING	\$19.27
CASEY'S BUSINESS CARD	FD-FUEL	\$351.63
CENTRAL INSURE	DIFF AUDIT WORK COMP 3/1/24	\$1,820.00
CENTRAL STATES FUNDS	GROUP INSURANCE	\$3,759.30
CHASE CARD SERVICES	AMAZON-PARKS SUPPLIES	\$1,760.02
CHEM-SULT, INC.	SODIUM HYPOCHLORITE(165GAL	\$1,386.35
DANIEL LESLIE	DEPOSIT REFUND-SHELTERHOUS	\$50.00
DONS AUTO	GATOR TIRE REPAIRS	\$46.00
DUSTIN WEST	THE DUSTIN WEST BAND	\$1,800.00
EAKES OFFICE SOLUTIONS	LIBRARY TONER REPLACEMENT	\$621.73
EFTPS	FED/FICA TAXES	\$5,238.75
ELECTRONIC ENGINEERING	RADIO INSTALL	\$145.00
ELLEN GANT	DEPOSIT REFUND-SHELTER HOU	\$50.00
FIREFLY RESERVATION	FIREFLY RES ACCT VERIFY	\$0.41
FLOYD VALLEY HEALTHCARE	PHARMACEUTICALS	\$199.93
GARYS CARPET SERVICE	KISSINGER CARPET CLEANING	\$706.95
GREENWAY LAWN CARE	BALLFIELD-FERTILIZER/CRABGRA	\$416.50
GROUND EFFECTS	TREES PLEASE MIDAMERICAN GF	\$985.00
HM CRAGG	LIFT STATION MAINT	\$1,101.96
IA DEPT OF REVENUE - SWH	STATE TAXES	\$2,388.36
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	\$32.55
IOWA DHS	COLLECTION SERVICES	\$1,134.44
IOWA INFORMATION	PUBLISHING	\$396.09
IOWA ONE CALL	UNDERGROUND LOCATER FEES	\$28.80
IOWA STATE BANK	FIRE TRUCK EXTRA LOAN PMT	\$2,709.81
IOWA WORKFORCE	QTR 2 2024 UNEMPLOYMENT	\$48.91
IPERS	IPERS	\$2,765.63
IPRINT TECHNOLOGIES	PD- PRINTER INK-BLACK	\$50.00
JESSE CHRISTENSEN	REIMBURSE MILEAGE NCIC	\$294.80
KELLEN EXCAVATING	TREE DUMP ROAD	\$1,089.88
LE MARS FIRE RESCUE	PD-BLS PROVIDER CPR 2024	\$70.00
LETHEN RICHARDS	GYM DEPOSIT REFUND	\$50.00
LONNIE PINNEY	FIRE DEPARTMENT APRON	\$14,500.00
MARCUS LUMBER	KISSINGER SUPPLIES	\$166.89
MENARDS	KISSINGER SUPPLIES	\$132.77
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	\$3,715.41
MURPHY COLLINS MCGILL PI	LEGAL FEES	\$150.00
OC SANITATION	GARBAGE SERVICE MAY	\$3,455.76
ON THE CLOCK, LLC	TIMECLOCK SUBSCRIPTION	\$22.05
PEOPLES BANK	POLICE CHARGER LOAN	\$1,116.06
PIXIES PONY TALES, LLC	MD-PONY RIDES/PETTINNG ZOO	\$800.00
PLYMOUTH CO SOLID WASTI	LANDFILL FEES MAY 2024	\$3,620.25

RECEIPTS

GENERAL FUND	\$40,740.19
ROAD USE	\$23,806.14
EMPL BENEFIT	\$88.27
LOST FUND	\$7,171.67
DEBT SERVICE	\$0.00
WATER FUND	\$21,021.15
WATER DEPOSITS	\$131.05
SEWER FUND	\$29,168.73
SEWER LOAN	\$86,040.00
TOTAL:	\$208,167.20

CITY OF MERRILL

JUNE 2024 CLAIMS AND RECEIPTS

PREMIER COMMUNICATION UTILITY-PHONE/INTERNET	\$422.47
RANDY HOYT REIMBURSE-FILTERS KISSINGER	\$142.80
REDS PRINTING CO MAGNETS	\$943.80
SANDRY FIRE SUPPLY MSA10162403-ADAPTER ASSY	\$605.95
SECRETARY OF STATE NOTARY-J.CHRISTENSEN	\$30.00
SIOUX SALES COMPANY PD-AMMO	\$345.10
SRF SRF LOAN PAYMENT	\$74,520.00
TAMMY ARNOLD REIMBURSE FOR MD SUPPLIES	\$116.05
TEAMSTERS LOCAL 554 UNION DUES JUNE 2024	\$199.00
THE RADAR SHOP RADAR/LIDAR RE-CERTIFICATION	\$201.50
VERIZON WIRELESS COMMUNICATION	\$177.82
WAGNER AUTO SUPPLY SHOP MISC	\$570.45
WICKED GRAPHIX LLC GUN RANGE SIGNS	\$707.11
TOTAL PAYROLL CHECKS	\$12,059.89
CLAIMS TOTAL	\$186,458.41
GENERAL FUND	\$42,872.09
ROAD USE TAX FUND	\$55,711.83
DEBT SERVICE FUND	\$3,825.87
WATER FUND	\$5,170.19
SEWER FUND	\$4,358.43
SEWER SINKING FUND	\$74,520.00