

**CITY OF MERRILL, IOWA COUNCIL MEETING MINUTES
AUGUST 21, 2023, REGULAR MEETING**

1. CALL TO ORDER: Mayor Norgaard called the meeting to order at 7:00 pm. The pledge of allegiance was led by Mayor Norgaard. Council members present: Conley, Hoyt, Held, Pierson and Dice. Also, present Attorney P. Murphy.
2. APPROVE AGENDA: Motion by Conley to amend the agenda to include building permits to section 9-a, seconded by Hoyt, all aye, motion carried
3. APPROVE CONSENT AGENDA: a. Minutes from 07-17-2023. Motion by Conley to approve consent of agenda, seconded by Hoyt, all aye, motion carried.
4. APPROVE FINANCIAL REPORTS: a. Treasures Report b. July Claims c. August Bills. Motion by Pierson to approve the city financial reports, seconded by Dice, all aye, motions carried.
5. PUBLIC FORUM (15-Minute Module as directed by the mayor) L. Held concerned about traffic and failure to stop on 5th & Williams St. Suggested adding in additional signs.
6. DEPARTMENT REPORTS AND STAFF REPORTS: a. City Clerk: Big thanks from G. Marra to City workers for their continued efforts and spraying curbs for weeds. Also, thanks to Chief K. Nept for her hard work.
b. Fire/EMS: 11 ambulance calls. 2 of which, unable to respond due to lack of staffing. Actively looking for recruits. Picnic fundraiser Sept 16th 6p-7:30p. c. Library: July book circulation included 235 in-house and 139 online, with 220 visitors. Planning early out events and looking for volunteers. d. MCB Committee: Planning Merrill Daze 2024. Wednesday's food truck to continue through September and will return in 2024. Working on a mission statement. e. Maintenance: 5 trees planted, 2 of which the boy scouts assisted with, working on meter installs, and hoping to have all meters installed before next quarter reads. f. Police: 43 Citations and 8 Calls. Still waiting on radio to come in for the Charger. Having issues with handheld radios and reception, will be working in the office to try and avoid communication issues until Explorer gets out of the shop.
7. UNFINISHED BUSINESS: a. Surplus Land - Status Updates: Motion by Conley to approve platting three (3) lots, one hundred (100) feet by one hundred and fifty (150) feet, priced at twelve thousand five hundred dollars (\$12,500) per lot, to be zoned commercial, seconded by Pierson. Roll call, ayes: Dice, Conley, Held, Hoyt, Pierson. Nays: None. Motion carried.
8. NEW BUSINESS: a. FY22-23 Street Finance Report: Motion by Conley to approve the Street Finance Report as presented, seconded by Hoyt, roll call vote, ayes; Held, Pierson, Dice, Hoyt, Conley. Nays: none. Motion carried. b. Main Street traffic discussion: City Clerk and Held to investigate other signage, pricing, and grants. No other decisions were made at this time. c. Resolution for Fire Department SCBA equipment purchase: Motion by Pierson to approve resolution for purchase of new SCBA equipment through Macqueen Equipment, seconded by Hoyt. Roll call vote, ayes: Dice, Pierson, Conley, Hoyt, Held. Nays: None. Motion carried. d. Shooting range discussion. No decisions were made at this time and no further discussion required on this matter.
9. OTHER BUSINESS: a. Consider/Approve Building Permits: Barkley (New Build) No decisions were made at this time. Approval is pending more information.
Motion by Conley to adjourn, seconded by Hoyt, all ayes. Motion carried.
Meeting Adjourned at 8:50 p.m.

Angela Gray, City Clerk/Treasurer

Bruce Norgaard, Mayor

MERRILL, IOWA
 JULY 2023 RECEIPTS/DISBURSEMENTS

DISBURSEMENTS

ACCESS PAYMENT	MONTHLY SERVICE FEE	\$10.00
CERTIFIED AMB GROUP	CLAIMS PROCESSING JUNE 2023	\$11.38
CASEY'S BUSINESS CARD	FUEL	\$601.19
CENTRAL STATES FUNDS	GROUP INSURANCE JULY 2023	\$4,129.80
DIESEL SPECIALTIES INC	AMBULANCE REPAIR	\$689.70
DNR	ANNUAL WATER SUPPLY FEE FY24	\$78.89
EAKES OFFICE SOLUTIONS	CITY HALL OFFICE SUPPLIES	\$72.63
HILLSIDE CEMETERY	FY2023-24 CEMETERY SUPPORT	\$3,000.00
IA DEPT HUMAN SERVICES	PAYMENT	\$1,088.30
INGRAM LIBRARY SERVICES	LIBRARY MATERIALS	\$449.77
IOWA INFORMATION	PUBLICATIONS	\$347.28
IOWA LEAGUE OF CITIES	FY23-24 MEMBER DUES	\$788.00
IOWA STATE BANK	FIRE TRUCK LOAN	\$2,709.81
LINCOLN WINWATER	WELL REPAIRS	\$398.00
MENARDS	LED LIGHTS	\$233.82
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	\$3,819.44
MIDWEST BREATHING AIR	BREATHING AIR COMPRESSORS	\$644.89
MURPHY	LEGAL FEES	\$150.00
OC SANITATION	JUNE 2023 GARBAGE SERVICE	\$3,512.47
PEOPLES BANK	POLICE CHARGER LOAN	\$1,116.06
PLYMOUTH CO COMM CENTER	FY23-24 ASSESSMENT PMT 1-2	\$3,226.50
PLYMOUTH CO SOLID WASTE	LANDFILL FEES JUNE 2023	\$2,825.00
PREMIER COMMUNICATIONS	PHONE/INTERNET	\$411.43
VERIZON	WIRELESS COMMUNICATION	\$132.63
WAGNER AUTO SUPPLY	MISC SUPPLIES	\$215.81
DEPOSIT REFUNDS	METER DEPOSIT REFUND	\$53.78
	PAYROLL: WAGES, FICA, IPERS, UNION	\$18,608.29
	CLAIMS TOTAL	\$49,324.87
	GENERAL FUND	\$36,384.88
	ROAD USE TAX FUND	\$4,594.51
	DEBT SERVICE FUND	\$3,825.87
	WATER FUND	\$2,727.90
	WATER METER DEPOSITS FUND	\$53.78
	SEWER FUND	\$1,737.93

RECEIPTS

GENERAL	\$4,817.80
LIBRARY	\$7.21
AMBULANCE	\$2,196.12
POLICE	\$2,616.58
FIRE DEPT	\$3,907.31
PARKS	\$5,570.00
EDC	\$85.00
ROAD USE	\$8,070.77
EMPL BEN	\$72.57
LOST	\$8,298.94
WATER	\$1,046.03
WATER DEP	\$6.17
SEWER	\$463.78
TOTAL:	\$37,158.28