

CITY OF MERRILL
Council Meeting
Monday, September 16, 2024, 7:00 p.m.
608 Main St, Merrill, Iowa

1. **CALL TO ORDER:** Mayor Norgaard called the meeting to order on September 16, 2024, at 7:00 pm, followed by the pledge of allegiance. Council members present: Conley, Hemmelman, Hoyt Rieken. Held was absent. Also present, Ray Eickholt, Pat Gray and Attorney Patrick Murphy.
2. **APPROVE AGENDA:** Motion by Hoyt, seconded by Hemmelman, all aye, motion carried.
3. **APPROVE CONSENT AGENDA:** Motion by Hemmelman, seconded by Rieken, all aye, motion carried. a) Minutes from 08/19/2024
4. **APPROVE TREASURER’S REPORTS:** Motion by Hoyt, seconded by Conley, roll call, all aye, motion carried.
5. **APPROVE PAYMENT OF BILLS:** Motion by Conley, seconded by Hoyt, roll call, all aye, motion carried.
6. **PUBLIC FORUM:** Travis Sitzmann, IA House District 13, republican nominee introduction.
7. **DEPARTMENT REPORTS**
 - (a) City Clerk: Utility billing delinquent notices mailed. (b) Fire/EMS: Ambulance EKG machine not functioning correctly, sending for repairs. The primary pumper repaired. Received 8 new pagers. (c) Library: 195 in-house circulation, 174 online and 181 visitors with \$18.74 in misc. revenues. Looking for new board member. First early out kicked off (9/11/2024) with 9 kids attending. (d) MCBC reported Upcoming fundraising events to include Community Breakfast 01/19 2025, 8-11. Pizza Puzzles & Pours: 02/22/2025, 6pm. All proceeds will go towards projects to enhance the community. Stanton Lucky Clovers will be painting fire hydrants on 10/06/2024. (e) Public: Working on Manhole repairs on N. Side Ct-pending weather. (f) Police reported 85 traffic citations/17 warnings, 16 served civil code enforcement notices with 7 in progress. Looking into other body cam options.
8. **UNFINISHED BUSINESS**
 - a. Discussion and possible motion regarding 321 4th Street (*Old Civic Center*) No movement. The city will continue to assess the cost of upkeep.
 - b. Discussion and possible motion regarding Maintenance Building: Drafted plans from the engineer presented to council followed by discussion.
 - c. Discussion and possible motion regarding Downtown Recycle Dumpsters: Mayor Norgaard noted immediate termination of the recycle dumpsters located on 2nd Street. All rural users will need to utilize recycle dumpsters provided at Plymouth County Landfill.
 - d. Discussion and possible motion regarding Lagoon Repairs: Motion by Conley to accept proposal from Barcon Option No. #1, seconded by Hoyt, roll call, all aye, motion carried.
 - e. Discussion and possible motion regarding SBA Contract: Motion by Conely to set public hearing for Oct 21, 2024, at 7pm to ratify contract, seconded by Hemmelman, roll call, all aye, motion carried.
9. **NEW BUSINESS**
 - a. Discussion and possible motion regarding donated building to be used for road salt storage with consideration to relocate. Motion by Hoyt, seconded by Conely, roll call, all aye, motion carried.
 - b. **ORDINANCE 106.08 AMENDMENT**
 - 1) Consider motion to introduce and approve first reading of **ORDINANCE 106.08, AN ORDINANCE AMENDING THE CODE OF ORDINANCE OF THE CITY OF MERRILL, IOWA, 2018, BY AMENDING PROVISIONS OF ORDINANCE NO. 106.08 PERTAINING TO SCHEDULE OF FEES FOR SOLID WASTE COLLECTION:** Motion by Hoyt, seconded by Hemmelman, roll call, all aye, motion carried.
 - 2) Consider motion to suspend the rules pertaining to three readings of an ordinance with respect to **ORDINANCE 106.08:** Motion by Hemmelman, seconded by Hoyt, roll call, all aye, motion carried.

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- 3) Consider Motion for final passage and adoption with respect to **ORDINANCE 106.08, AN ORDINANCE AMENDING THE CODE OF ORDINANCE OF THE CITY OF MERRILL, IOWA, 2018, BY AMENDING PROVISIONS OF ORDINANCE NO. 106.08 PERTAINING TO SCHEDULE OF FEES FOR SOLID WASTE COLLECTION**: Motion by Hoyt, seconded by Hemmelman, roll call, all aye, motion carried.
 - c. Discussion and possible motion to Approve **RESOLUTION 2024-21** Re-plat Copper Leaf Subdivision: Motion by Conley, seconded by Hemmelman, roll call, all aye, motion carried.
10. **OTHER BUSINESS**
- a. Consider and Approve Building Permits: Motion by Hemmelman, seconded by Hoyt, roll call, all aye Motion carried. 1) Shed: 601 Calhoun St. 2) Deck w/ramp: 321 Williams St.
11. **ADJOURN**: Motion by Conley, seconded by Hoyt. Meeting adjourned at 8:12 pm.

CITY OF MERRILL
AUGUST 2024 CLAIMS AND RECEIPTS

CLAIMS

3D AG SERVICES	CAMPGROUND ELEC SUPP	\$ 101.49
ACCESS PAYMENT PROC	MONTHLY CC SERVICE FEE	\$ 10.00
AGRIVISON EQUIPMENT	JD MOWER LEASE 24-25	\$ 3,000.00
BAKER & TAYLOR	LIBRARY BOOKS	\$ 577.91
BOMGAARS	PARKS SUPPLIES	\$ 702.41
BOUND TREE MEDICAL LLC	MEDICAL SUPPLIES	\$ 856.92
CAG	CLAIMS PROCESSING	\$ 111.00
CASEY'S BUSINESS CARD	FUEL-PD/AMB/FD	\$ 518.22
CENTRAL STATES FUNDS	GROUP INSURANCE	\$ 7,932.60
CHASE CARD SERVICES	MISC CC SUPPLIES	\$ 1,401.09
CHEM-SULT, INC.	H2O CHEMICALS	\$ 1,186.55
DEMCO	LIBRARY SUPPLIES	\$ 184.12
DONS AUTO	EQUIPMENT REPAIRS	\$ 84.33
EAKES OFFICE SOLUTIONS	BNK DEP BOOKS	\$ 172.78
EFTPS	FED/FICA TAXES	\$ 7,768.08
FIREFLY RESERVATION	RESERVATION FEES	\$ 105.00
GET BRANDED 360	MAINT CLOTHING ALLOW	\$ 206.00
GROUND EFFECTS	TREES PLEASE GRANT MATCH	\$ 1,098.97
HM CRAGG	GENERATOR SVS LIFT STAT	\$ 1,542.09
IOWA DHS	COLLECTIONS	\$ 1,701.66
IOWA INFORMATION	PUBLISHING	\$ 170.92
IOWA ONE CALL	UNDERGROUND LOC FEES	\$ 13.50
IOWA STATE BANK	FIRE TRUCK LOAN	\$ 2,709.81
IPERS	IPERS	\$ 4,141.06
IPRINT TECHNOLOGIES	BLK PRINTER TONER	\$ 167.00
JUSTICE FIRE & SAFETY	KSSINGER KITCHEN INSPEC	\$ 999.80
KELLEN EXCAVATING	1 1/2 MINUS-FD APRON	\$ 363.80
LE MARS AGRI CENTER	WEED SPRAY	\$ 365.00
MACQUEEN	FD HELMET, HOOD, FRT	\$ 819.05
MES	COMPRESSOR SERVICE	\$ 937.44
MIDAMERICAN ENERGY	UTILITY-PHONE/INTERNET	\$ 3,704.97
MOTOROLA SOLUTIONS	BODY CAM	\$ 500.00
MURPHY COLLINS MCGILL	LEGAL FEES	\$ 637.50
OC SANITATION	GARBAGE SERVICE JULY	\$ 3,489.76
ON THE CLOCK, LLC	TIME CLOCK SUBSCRIPTION	\$ 22.05
PEOPLES BANK	POLICE CHARGER LOAN	\$ 1,116.06
PLY CO SOLID WASTE	LANDFILL FEES JULY	\$ 2,558.87
PREMIER COMM	UTILITY-PHONE/INTERNET	\$ 423.26
RICHARD HUSMAN	DEP REFUND SHELHOUSE	\$ 50.00
SOOLAND BOBCAT	MISC SUPPLIES	\$ 961.94
TEAMSTERS LOCAL 554	UNION DUES AUG 2024	\$ 131.00
TRIPLE C PEST CONTROL	JULY MOSQUITO X 3	\$ 825.00
TRUCK MASTERS LLC	PLOW TRUCK PARTS	\$ 710.59
USA BLUE BOOK	CHLORINE UNIT MAINT	\$ 439.60
VERIZON	WIRELESS COMM	\$ 132.87
WAGNER AUTO SUPPLY	PREM TRAC HY FLUID	\$ 987.78
WICKED GRAPHIX LLC	MERRILL SIGN GRAPHIX	\$ 2,018.00
UTILITY REFUNDS	REFUND DATE 08/20/2024	\$ 15.55
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	\$ 17,576.67
	CLAIMS TOTAL	\$ 76,250.07

RECEIPTS

GENERAL	\$ 187,823.85
ROAD USE	\$ 40,038.31
EMPL BEN	\$ 21,158.13
LOST	\$ 463,309.79
DEBT SVS	\$ (7,528.18)
FEMA	\$ (2,416.30)
WATER	\$ 279.74
WATER DEP	\$ 15,190.30
SEWER	\$ 184,133.72
TOTAL:	\$ 901,989.36

GEN FUND	\$ 48,440.88
ROAD USE FUND	\$ 10,851.73
DEBT SERVICE FUND	\$ 3,825.87
WATER FUND	\$ 6,777.58
WATER DEPOSITS FUND	\$ 7.08
SEWER FUND	\$ 6,346.93