

CITY OF MERRILL
Council Meeting
Monday, October 21, 2024, 7:00 p.m.
608 Main St, Merrill, Iowa

A regular meeting of Merrill City Council was held October 21, 2024. Mayor Norgaard called the meeting to order at 7:00 pm followed by the pledge of allegiance. Council members present: Held, Hemmelman, Conley. Absent: Rieken, Hoyt. Also present: Attorney Patrick Murphy, Pat Gray and Ray Eickholt.

APPROVE AGENDA: Motion by Held seconded by Hemmelman, all aye, motion carried.

APPROVE CONSENT AGENDA: Minutes from 09/16/2024, American Legion Post 125 Alcohol Permit Renewal 2024-25. Motion by Conley, seconded by Hemmelman. Roll call vote: Ayes: Conley, Hemmelman. Nays: None. Abstain: Held, for reasons of being absent from the 09/16/24 meeting. Motion carried.

APPROVE TREASURER'S REPORTS FOR 09-2024: Motion by Conley, seconded by Hemmelman. roll call vote: all aye, motion carried.

APPROVE CLAIMS LIST DATED OCTOBER 21, 2024: Motion by Held, seconded by Conley. Roll call vote: Ayes: Held, Hemmelman, Conley. Nays: None. Motion carried.

PUBLIC FORUM: Duane Schneider addressed the council regarding sewer drain issues and the responsibility of the homeowner. It was noted that the line in question would be the responsibility of the homeowner. 2024 Volunteer of the year award was presented to Ronald Cason for his outstanding service and dedication to the community and the Merrill Shooting Range.

DEPARTMENT REPORTS: (a) City Clerk noted periodic exam in progress with final reports to come November. FEMA mitigation is in progress. (b) Fire/EMS reported 15 calls, 2 new members and a junior program. (c) Library reported 179 in-house circulations, 159 online, and 183 visitors with \$18.53 in misc. revenues. Upcoming Halloween early out, expecting a big turnout. Bookmark contest coming in Nov. Still looking for a Board Member. (d) MCBC: No meeting this month (e) Maintenance/Public works reported black top complete on Calhoun St and Third St. Repairs were done on well#4 and lift station. Merrill sign replaced, and tree dump gate installed. (f) Police reported 97 traffic citations, 3 arrests, 11 civil code enforcements, 7 in progress and 1 municipal infraction. Working on quotes for body cams and car cams.

UNFINISHED BUSINESS: No further discussion regarding 321 4th Street: (*Old Civic Center*) Table until April 2025 meeting. New maintenance Shed build timeline presented to council as provided by Bacon Creek Engineer. Motion by Held to approve, seconded by Hemmelman. Roll call vote: Ayes: Held, Hemmelman, Conley. Nays: None. Motion carried.

Lagoon Cell Repairs will begin in October with no definitive date.

NEW BUSINESS: Public Hearing for amending SBA Contract: Motion by Held, seconded by Conley to open the public hearing. Attorney Patrick Murphy reviewed the amended contract in its entirety, no oral or written objections. Motion by Held, seconded by Hemmelman to close the Public Hearing. Roll call vote: Ayes: Held, Hemmelman, Conley. Nays: None. Motion carried. Motion by Held, seconded by Conley to approve the amended contract. Roll call vote: Ayes: Held, Hemmelman, Conley. Nays: None. Motion carried. Motion by Conley, seconded by Hemmelman to approve

RESOLUTION 2024-22, APPROVING THE SBA CONTRACT. Roll call vote: Ayes: Held, Hemmelman, Conley. Nays: None. Motion carried.

OTHER BUSINESS: Motion by Conley, seconded by Hemmelman to approve building permits for: 627 4th St, (*Addition to shed*) 915 5th St (*Pool*), all aye, motion carried.

Motion by Conley to adjourn. Meeting adjourned at 8:44 pm

CLAIMS LIST - OCTOBER 21, 2024

3D AG SERVICES	MISC SUPPLIES	151.40
ACCESS PAYMENT PROCESSING	MONTHLY CC SERVICE FEE	10.00
ALPHA WIRELESS	PAGERS	3,936.00
BAKER & TAYLOR	LIBRARY BOOKS	350.00
BARKLEY ASPHALT INC	CALHOUN/3RD STREET REPAIRS	50,702.00
BOMGAARS	5492211 - MISC PARKS SUPPLIES	1,177.00
CAG	CLAIMS PROCESSING	99.79
CASEY'S BUSINESS CARD	FUEL	586.18
CENTRAL STATES FUNDS	GROUP INSURANCE	3,525.60
CENTURY BUSINESS PRODUCTS	PRINTER LEASE	110.48
CHASE CARD SERVICES	NORTHERN TOOL-WATER PUMP	1,682.21
CHEM-SULT, INC.	WATER CHEMICALS	1,652.75
DAVE'S ELECTRIC	WELL REPAIRS	3,025.27
DEMCO	BOOKMARKS-STICKERS	78.01
DISPLAY SALES	CHRISTMAS DISPLAY LED BULBS	658.50
EFTPS	FED/FICA TAX	5,143.59
ELECTRIC PUMP	LIFT STATION REPAIR	1,539.31
EMERGENCY APPARATUS	PUMP SERVICE/REPAIR	6,797.89
FIREFLY RESERVATION	RESERVATION FEES	98.00
IOWA DEPT OF REVENUE	WET TAX SEP 2024	12.76
IOWA DHS	COLLECTION SVS	1,134.44
IOWA DNR	WATER PERMIT ANN FEE CY2025	115.00
IOWA INFORMATION	375610 LEGAL NOTICES	176.81
IOWA ONE CALL	UNDERGROUND LOCATE FEES	20.70
IPERS	IPERS	2,799.88
JESSE CHRISTENSEN	REIMBURSE-FUEL FOR EXPLORER	20.00
KELLEN EXCAVATING	CRUSHED MINUS SALT SHED	372.20
KIMBERLY SWEDA	DEPOSIT REFUND (10/11/24)	100.00
LONNIE PINNEY	SALT BUILDING WALLS	5,115.00
MAGAZINE SUBSCRIPTION	LIB MAGAZINE SUBSCRIPTIONS	354.47
MENARDS	AA / AAA BATTERIES	28.98
MIDAMERICAN ENERGY	UTILITY-GAS ELECTRIC	3,688.13
MOBILE GLASS WERX	WINDOW REPL KISSINGER	367.00
MOUSER DIGGING & PUMP	WELL PUMP REPLACEMENT	33,081.87
MURPHY COLLINS MCGILL PLC	LEGAL FEES	330.00
MURPHY TRACTOR & EQUIP	MISC SUPPLIES	345.34
OC SANITATION	GARBAGE SERVICES SEP 2024	3,284.34
ON THE CLOCK, LLC	TIME CLOCK SUBSCRIPTION	24.50
PEOPLES BANK	POLICE CHARGER LOAN	1,116.06
PLYMOUTH CO SOLID WASTE	LANDFILL FEES SEP 2024	2,692.08
PREMIER COMMUNICATIONS	UTILITY-PHONE/INTERNET	424.53
R-COUNTRY COMPUTERS	PD COMPUTER MAINT	74.00
REDS PRINTING CO	PARKING SUMMONS (250)	260.45
SAPP BROTHERS	BULK FUEL	1,388.38
SOOLAND BOBCAT	ROAD USE SUPPLIES	1,110.00
STAN HOUSTON	M18 BATTERIES (2)	398.00
STEFFEN TRUCK EQUIPMENT	PLOW TRUCK CAMERA/CABLE	208.80
STREAMLINE SEALCOAT	HWY LINE STRIPING	1,500.00
SUBSURFACE SOLUTIONS	GPS MAPPING PORTAL YRLY SUB	360.00
TEAMSTERS LOCAL 554	UNION DUES OCT 2024	135.00
THOMPSON SOLUTIONS GRP	WELL HOUSE REPAIRS	8,208.58
TOYNE	MOBILE SERVICE UNIT ISO TEST	635.00

UECO	VB RISERS WATER MAIN	125.10
VERIZON	WIRELESS COMMUNICATIONS	210.30
WAGNER AUTO SUPPLY	SEAT COVER SHOP TRUCK	727.00
WICKED GRAPHIX LLC	MERRILL SIGN GRAPHIX	2,017.00
PAYROLL CHECKS	TOTAL PAYROLL CHECKS	11,862.91
	CLAIMS TOTAL	166,148.59
CLAIMS BY FUND		
GENERAL FUND		42,689.51
ROAD USE TAX FUND		65,125.74
DEBT SERVICE FUND		1,116.06
WATER FUND		50,032.50
SEWER FUND		7,184.78
	CLAIMS TOTAL	166,148.59
RECEIPTS BY FUND		
GENERAL TOTAL		129,319.87
ROAD USE TAX TOTAL		8,031.39
EMPLOYEE BENEFITS TOTAL		7,841.18
LOCAL OPTION TAX TOTAL		10,192.90
WATER TOTAL		876.01
WATER DEPOSITS TOTAL		125.00
SEWER TOTAL		103.49
	RECEIPTS TOTAL	120,628.22