

**CITY OF MERRILL, IOWA
NOVEMBER 20, 2023, REGULAR MEETING MINUTES**

1. CALL TO ORDER: Mayor Norgaard called the meeting to order at 7:00 pm. The pledge of allegiance was led by Mayor Norgaard. Council members present: Conley, Held, Dice, Pierson. Held was absent. Also, present Attorney P. Murphy.
2. APPROVE AGENDA: Motion by Held to approve the agenda, seconded by Dice, all aye, motion carried.
3. APPROVE CONSENT AGENDA: Motion by Pierson to approve Consent Agenda, (a) Minutes 10/16/2023, (b) Minutes 10/2023/23 seconded by Conley, all aye, motion carried
4. APPROVE OCTOBER 2023 TREASURES REPORT: Motion by Pierson to approve treasurer's report, seconded by Conley, roll call vote, ayes: Conely, Dice, Held, Pierson. Nays: none. Motion carried.
5. APPROVE PAYMENT OF BILLS: Motion by Conley to approve the bills, second by Held, roll call vote, ayes: Conely, Dice, Held, Pierson. Nays: none. Motion carried.
6. PUBLIC FORUM: Citizen P. Parker expressed concerns regarding neighboring resident and noise nuisance and concerns of building permit for erected building.
7. DEPARTMENT REPROTS: (a) *Clerk*: Presented budget timeline schedule, discussed oath of office for newly elected mayor and council, utility bills mailed and due Dec 15. (b) *Fire/Ems*: 10-calls combined, 2 new members, tanker 2 pump is out and looking into repairs. (c) *Library*: November book circulation included 137 in-house and 147 online, with 159 visitors.(d)*MCBC*: Working with the Library to have an early out Christmas party on Dec 13. (e) *Maintenance*: Continuing to work on meter installs. Looking into educational opportunities for building inspections, possibly flushing hydrants this month. (f) *Police*: Fine money received for October \$2219.30, having issues with laptop, working on getting wiring in car fixed for better functionality. Reserve officer training is going well.
8. UNFINISHED BUSINESS: (a) Discussion and possible motion regarding SBA Contract: Waiting for a response from SBA. No further discussion at this time.
9. NEW BUSINESS: (a) *Discussion and possible motion regarding Surplus Land Development (Hugh Morrow)* No discussion regarding land development. (b) *Discussion and possible motion regarding Shop with a First Responder Bingo fundraiser event*: Discussion regarding the details of the event, prizes, and games for Dec 15th 6:30pm. Sponsored by The American Legion and MCB Committee. (c) *Discussion and possible motion regarding Siouxland Humane Society contract*: Motion by Conely to approve contract with a start date of January 2024, second by Held, roll call vote, ayes: Conely, Dice, Held, Pierson. Nays: none. Motion carried. (d) *Consider and approve Resolution 2023-18 City of Merrill Reserve Officer Program*: Motion by Held to approve, seconded by Pierson, roll call vote, ayes: Conely, Dice, Held, Pierson. Nays: none. Motion carried. (e) *Discussion and possible motion regarding Kannesha Nept wage adjustment*: Motion by Held to go into closed session at 8:20 pm per K. Nept request according to Iowa Code 21.5 paragraph 1. c, seconded by Pierson, roll call vote, ayes: Conely, Dice, Held, Pierson. Nays: none. Motion carried. (f) Motion by Pierson to close the session at 8:44 pm and move to open session, seconded by Held. No further discussion at this time regarding K. Nept wage adjustment.
10. OTHER BUSINESS (a) *Consider and approve building permits*: Motion by Pierson to approve building permit for dog fence- 627 Calhoun St, seconded by Conley, all ayes motion carried.
11. Motion by Held to adjourn, seconded by Conley, all ayes, motion carried. Meeting Adjourned at 8:51 p.m.

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor

CITY OF MERRILL - 608 MAIN ST, MERRILL, IA
 OCTOBER 2023 RECEIPTS/DISBURSEMENTS

DISBURSEMENTS

3E
 ACCESS PAYMENT PROCESSING
 BOLAND RECREATION
 BOMGAARS
 CAG
 CASEY'S BUSINESS CARD
 CHASE CARD SERVICES
 CHEM-SULT, INC.
 CONTINENTAL RESEARCH
 DONS AUTO
 EAKES OFFICE SOLUTIONS
 ELECTRONIC ENGINEERING
 FLOYD VALLEY HEALTHCARE
 GARY WARNOCK
 GET BRANDED 360
 INGRAM LIBRARY SERVICES
 IOWA BOARD OF PHARMACY
 IOWA FIREFIGHTERS ASSN
 IOWA INFORMATION
 IOWA STATE BANK
 IPRINT TECHNOLOGIES
 JACOB CONLEY
 JEANNA MORGAN
 LE MARS AMBULANCE
 MENARDS
 MIDAMERICAN ENERGY
 MURPHY COLLINS MCGILL PLC
 OC SANITATION
 PEOPLES BANK
 PLYMOUTH CO SOLID WASTE
 PREMIER COMMUNICATIONS
 RANDY HOYT
 R-COUNTRY COMPUTERS
 SAPP BROTHERS
 SECRETARY OF STATE
 SOOLAND BOBCAT
 STAN HOUSTON
 TOYNE
 VERIZON
 WAGNER AUTO SUPPLY
 FICA, IPERS, UNION, TAXES, GRP INS,DHS
 PAYROLL CHECKS

ELECTRICAL SUPPLIES \$90.32
 MONTHLY CC SERVICE FEE \$10.00
 PLAYGROUND EQUIPMENT PMT 1 \$5,000.00
 WELL MAINT/REPAIRS \$668.79
 CLAIMS PROCESSING \$7.47
 FUEL-PD/FD/AMB \$574.47
 PD-RAM MOUNT PRINTER HOLDER \$443.85
 WATER CHEMICALS \$1,530.80
 MAINT FOR THE SNOW PLOW \$750.54
 FD-BRUSH TRUCK BRAKES/ROTORS \$796.44
 PD-PRINTER INK \$232.71
 PD-INSTALL PRINTER CABLES \$399.95
 PHARMACY SALES 08/15/2023 \$370.05
 BALLROOM DEPOSIT REFUND \$100.00
 FD JACKET LOGOS \$191.40
 LIBRARY MATERIALS \$389.16
 ACS REGISTRATION FEE \$90.00
 2024 IFA MEMBERSHIP \$255.00
 PUBLISHING \$370.89
 FIRE TRUCK PAYMENT \$2,709.81
 CLERK-PRINTER INK \$788.00
 REIMBURSE- (AMB LAPTOP) \$653.27
 GYM DEPOSIT REFUND \$100.00
 PMT FOR SERVICES \$250.00
 DRILL PRESS \$248.64
 UTILITY-GAS/ELECTRIC \$3,700.24
 LEGAL FEES \$285.00
 GARBAGE SERVICE SEPTEMBER \$3,786.88
 POLICE CHARGER LOAN \$1,116.06
 LANDFILL FEES \$2,761.39
 PHONE/INTERNET \$411.31
 REIMBURSE-T-STAT COVERS \$39.18
 PD-THERMAL PRINTER ISSUES \$40.00
 PEAK RV ANTIFREEZE/BULK GAS \$1,184.80
 NOTARY DIVISION FEE (A.G) \$30.00
 BOBCAT REPAIR PARTS \$317.88
 PUMP FOR RV ANTIFREEZE \$430.00
 PUMP TEST MAINT \$627.50
 WIRELESS COMMUNICATION \$132.85
 PD EXPLORER BATTERY \$214.55

TOTAL LIABILITIES \$11,635.98
 TOTAL PAYROLL CHECKS \$10,419.06
 CLAIMS TOTAL \$54,154.24
 GENERAL FUND \$36,344.77
 ROAD USE TAX FUND \$5,778.58
 DEBT SERVICE FUND \$3,825.87
 WATER FUND \$5,288.18
 SEWER FUND \$2,916.84

RECEIPTS

GENERAL FUND \$132,134.14
 ROAD USE \$8,066.27
 EMPL BENEFIT \$6,707.35
 LOST FUND \$8,848.22
 WATER FUND \$1,543.49
 SEWER FUND \$694.69
 TOTAL: \$157,994.16