

**City of Merrill  
Regular Council Meeting  
Monday, July 21, 2025, 7:00 p.m.  
608 Main St, Merrill, Iowa**

A regular meeting of the Merrill City Council was held July 21, 2025. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the pledge of allegiance and proceeded by roll call. Council seats attending: Conley, Held, Hemmelman and Rieken. Hoyt was absent. Other attendees: P. Gray, S. Harkness, and R. Eickholt.

Approve Agenda: Motion by Conley, seconded by Hemmelman to approve with correction to published minutes from 06/16/2025 to strike the date of 05/19/2025 from the "Claims List by Fund" and reflect the correct date of 06/16/2025. Roll call: all aye. Motion carried.

Approve Consent Agenda: Motion by Held, seconded by Hemmelman to approve. Roll call: all aye. Motion carried. (a) *Minutes from 06/16/2025, (b) 2025-26 Liquor License Renewal Slumbum's Break Room. (Pending Dram Shop Approval).*

Approve Treasure's Report for June 2025: Motion by Conley, Held seconded. Roll call: all aye. Motion carried.

Approve Claims List Dated 07-21-2025: Motion by Conley, Hemmelman seconded. Roll call: all aye. Motion carried.

During the Public Forum citizens of Merrill addressed the mayor and council with the following concerns: Brian Crosgrove (521 Main) Traffic speeds on Main St. and signage concerns. Lila Crosgrove (826 5<sup>th</sup> St) Question regarding construction west of ethanol plant. Garritt Marra (526 Main) Traffic speeds on Main St. Christine Crosgrove (521 Main) Traffic speeds, and signage questions. All concerns were acknowledged, with no follow-up or future agenda items noted.

DEPARTMENT REPORTS: CLERK: Overview of department FYE totals and working on FY25 AFR. FIRE/EMS: 10 EMS calls/ unable to make 2 calls. Actively looking for new volunteers. LIBRARY: Circulation 257 in-house, 223 online and 198 visitors, \$10.55 in misc. revenue. The summer reading program has concluded with 54 guest participants. Library Director, Sydney Harkness will be stepping down effective August 30<sup>th</sup>. MCBC: No August meeting. Fundraiser events coming soon. Merrill Daze 2026 will be a one day only, Friday, June 5<sup>th</sup>. PUBLIC WORKS: 3<sup>rd</sup> Street Water Main repairs done. POLICE: 24 citations, 3 warnings.

OLD BUSINESS: Maintenance Building: Motion by Conley, Held seconded, to approve Contractor's application for payment of \$57,455.00 to Kunkel Construction for concrete work. Roll call: all aye. Motion carried. Lagoon Repairs: FEMA funding awaiting obligation for repairs completed and mitigation for improvements.

NEW BUSINESS: Motion by Held, Hemmelman seconded, to approve speed zones on the north end of Merrill, moving signs back 500ft with work to be completed by the county and paid for by the city with approx. cost of \$1000. Roll call: all aye. Motion carried. No motion to appoint NW Iowa Regional Housing Authority. Motion by Hemmelman, Conley seconded, to Approve FY2025 Street Finance Report submission. Roll call: all aye. Motion carried. Motion by Conley, Held seconded, to approve FY2025 Outstanding Debt Report submission. Roll call: all aye. Motion carried. Motion by Held, Conley seconded, to approve **RESOLUTION NO. 2025-23** FY2026 Employee Wages. Roll call: all aye. Motion carried. Motion by Hemmelman, Rieken seconded, to approve **RESOLUTION NO. 2025-24** FY2026 Fire/EMS Wages. Roll call: all aye. Motion carried. Motion by Conley, Rieken seconded, to approve 5-year firewall protection service agreement and installation with Premier Network Solutions for the Kissinger Center. Roll call: all aye. Motion carried.

Motion by Held, Hemmelman seconded, to approve building permits. Roll call: all aye. Motion carried. *201 Williams St (Shed), 435 Webster St (Pool), 115 Calhoun St (Patio), 627 Grant St (Fence).*

Motion by Held to adjourn, Conley seconded. Meeting adjourned at 8:37 pm.

**CLAIMS LIST 07-21-2025**

3D AG SERVICES	MAINT TRUCK REPAIRS	55.96
AGRIVISON EQUIPMENT	FENDER KIT	444.23
AGRIVISON EQUIPMENT	PARKS MAINT SUPPLIES	3,181.31
ANALYTICAL CONSULT	WATER TESTING FEE	84.79
BAKER & TAYLOR	LIBRARY MATERIALS	710.08
BANYON DATA SYSTEMS	FY2025 SOFTWARE BAL	8,651.50
BOMGAARS	MISC SHOP SUPPLIES	277.90
CASEYS FLEET CARD	CITY FUEL	313.16
CENTRAL STATES FUNDS	GROUP INS JUNE 2025	3,525.60
CENTURY BUSINESS	PRINTER LEASE	112.96
CERTIFIED AMB GRP	PAYMENT FOR SERVICES	53.56
CHEM-SULT INC	WATER CHEMICALS	1,273.25
CJ ENTERPIRSES LLC	3RD ST WTR MAIN REPAIR	2,900.00
DAKOTA SUPPLY GROUP	3RD ST WTR MAIN REPAIR	3,667.13
DANIEL LESLIE	DEP REFUND: (SH) 06/29/25	50.00
DEPT OF TREASURY/IRS	FED DEPOSIT	5,030.14
FIREFLY RESERVATION	RESERVATION FEES	123.00
GEORGE BARKLEY	BOBCAT POST HOLE AUGER	1,500.00
HILLSIDE CEMETERY	FY2025-26 PMT	4,000.00
HUNTINGTON	PD LAPTOP LEASE	237.00
IOWA DEPT OF REV	WET TAX JUNE 2025	73.32

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IOWA DHS	VENDOR LIABILITY	756.92
IOWA DNR	FY26 ANN WATER SUPPLY FEE	77.95
IOWA STATE BANK	FD LOAN	2,709.81
IOWA WORKFORCE	Q1 2025 UNEMPLOY ADJ	30.56
IOWA WORKFORCE	Q2 2025 UNEMPLOY	57.36
IPAIT	RES NO 2025-22 LOST	350,000.00
IPERS	IPERS JULY 2025	2,855.78
MAGAZINE SUBSCRIPT SVS	2025-26 MAG RENEW	383.16
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	3,782.61
MURPHY COLLINS MCGILL	LEGAL SVS	37.50
OC SANITATION	GARBAGE JUNE 2025	3,368.21
ON THE CLOCK LLC	TIMECLOCK SUB	30.20
OVERDRIVE INC	E-BOOK PLATFORM	472.08
PEOPLES BANK	PD CHARGER LOAN	1,116.06
PLY CO COMM CENTER	FY2026 SEMI-ANN PMT 1-2	3,226.50
PLY CO SOLID WASTE	LANDFILL FEES JUNE 2025	2,832.06
PREMIER COMM	UTILITY PHONE/INTERNET	428.80
SAPP BROTHERS	BULK FUEL	1,460.77
SHERLOCK PLUMBING	3RD ST WTR MAIN REPAIR	6,633.00
STAN HOUSTON	STREET PATCH	128.88
TEAMSTERS UNION #554	UNION DUES JULY 2025	135.00
THOMPSON SOLUTIONS	WELL REPAIR	2,126.01
VERIZON	WIRELESS COMM	132.98
WAGNER AUTO SUPPLY	SHOP TRUCK REPAIRS	767.17
	CLAIMS TOTAL	419,814.26
	PAYROLL TOTAL	12,632.23
<b>OTHER CLAIMS APPROVED</b>		
KUNKEL CONSTRUCTION	MAINT SHOP CONCRETE WORK	57,455.00
<b>CLAIMS BY FUND</b>		
001 GENERAL		44,467.16
110 ROAD USE TAX		3,735.03
121 LOST		350,000.00
200 DEBT SERVICE		3,825.87
301 CAPITAL		57,455.00
600 WATER		17,090.25
610 SEWER		695.95
	CLAIMS TOTAL	477,269.26

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Angela Gray, City Clerk/Treasurer

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Bruce E. Norgaard, Mayor