

City of Merrill
Regular Council Meeting
Monday, December 15, 2025, 7:00 p.m.

A Regular Meeting of the Merrill City Council was held on December 15, 2025, in the City Council Chambers at the Kissinger Center building, 608 Main St, Merrill, Iowa. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and followed by roll call. Council seats attending: Conley, Held, Hoyt, Hemmelman, Rieken. Other attendees: Pat Gray, Barb Gross, Karina Flores, and Ray Eickholt.

Hemmelman motioned, Hoyt seconded to approve the agenda. Roll call: all voted aye; motion carried.

Conley motioned, Hoyt seconded to open the **PUBLIC HEARING** with Intent of Municipality to Dispose of interest in Real Estate of the vacated alley lying south of and adjacent to Lots 3 and 4, Block 8, Frost's Addition to Merrill, Plymouth County, Iowa. Mayor Norgaard declared the public hearing open at 7:03 p.m. No questions or comments noted. Held motioned, Hoyt seconded to close the public hearing.

Conley motioned, Hemmelman seconded to introduce and file the first reading of **ORDINANCE NO. 7 AN ORDINANCE AMENDING THE MERRILL CODE OF ORDINANCES OF THE CITY OF MERRILL, IOWA, BY AMENDING CHAPTER 137, VACATION AND DISPOSAL OF STREETS**. Roll call: Ayes: Conley, Held, Hoyt, Hemmelman, Rieken. Nays: None. Motion carried.

Conley motioned, Hoyt seconded to suspend the rules requiring an ordinance to be voted on for passage at two council meetings prior to this meeting with respect to **ORDINANCE NO. 7**. Roll call: Ayes: Conley, Held, Hoyt, Hemmelman, Rieken. Nays: none. Motion carried.

Motion by Conley, Hemmelman seconded to give final approval and adopt **ORDINANCE NO. 7 AN ORDINANCE AMENDING THE MERRILL CODE OF ORDINANCES OF THE CITY OF MERRILL, IOWA, BY AMENDING CHAPTER 137, VACATION AND DISPOSAL OF STREETS**. Roll call: ayes: Conley, Held, Hoyt, Hemmelman, Rieken; Nays: none. Motion carried.

Conley motioned, Hoyt seconded, to approve **RESOLUTION 2025-35** the transfer of said Real Estate from the City of Merrill, Iowa to Brad and Karen Paulson. Roll call: ayes: Conley Held, Hoyt, Hemmelman, Rieken. Nays: none. Motion carried.

Motion by Hoyt, Hemmelman seconded to open the **PUBLIC HEARING** on proposal to enter into a General Obligation Public Works Facility Loan Agreement. Mayor Norgaard declared the public hearing open at 7:11 p.m. No questions or comments noted. Hoyt motioned, Conley seconded to close the public hearing.

Motion by Held, Hoyt seconded to approve **RESOLUTION NO. 2025-34** Authorizing and approving a Loan Agreement, providing for the issuance of a \$500,000 General Obligation Public Works Facility Note, Series 2025, and providing for the levy of taxes to pay the same. Roll call: ayes: Conley, Held, Hoyt, Hemmelman, Rieken. Nays: none. Motion carried.

Hemmelman motioned, Conley seconded to approve **CONSENT AGENDA (a) Minutes from 11/17/2025 (b) Minutes from 11/24/2025**, roll call: all voted aye. Motion carried. Hoyt motioned, Hemmelman seconded to approve the **11/2025 TREASURES'S REPORT**. Roll call: all voted aye. Motion carried.

Motion by Hoyt, Hemmelman seconded, to approve **12/15/2025 CLAIMS LIST**. Roll call: all voted aye. Motion carried.

During the PUBLIC FORUM Hannah and Logan Held, *(Held noted stepping off the council seat to address the room as a citizen of Merrill)* presented with a formal request to purchase 3-1/3 acre lots located on the Northwest corner of 5th Street, and Roosevelt St. for 25k. City to research information; item will be added to agenda in January. Deb Gillispie with concerns of Semi-Truck traffic and signage.

City Clerk noted reminders of upcoming budget, also request for modifying future meeting dates and times to be added to next meeting agenda. Fire/EMS noted 4 EMS calls and 2 fire, with one new member. Library had 358 books in circulation, 157 visits and \$10.75 in misc. rev. Book sale during egg bake went well. Noted FY27 County funding increase. MCBC fundraiser was a success; all funding will go towards ballroom flooring project. Stephanie Gengler and Tammy Arnold *(MB Committee members)* presented Vicky Hemmelman with 2025 volunteer of the year award. Police Chief Eickholt, noted training new officer, Karina Flores, is going as planned. Flores made a formal introduction. Body cam and car cam have been ordered, new tires for charger will be installed this month.

OLD BUSINESS: Held motioned, Hoyt seconded to approve Contractor Application Payment No. 4 to Kunkel Construction, roll call: all voted aye. Motion carried.

NEW BUSINESS: Held motioned, Hemmelman seconded to approve **RESOLUTION NO. 2025-33** Transfer Funds to Ambulance IPAIT Reserve. Roll call: all voted aye. Motion carried. Conley motioned, Held seconded to approve 2026 Siouxland Humane Society Contract to mirror 2025 contract. Roll call: all voted aye. Motion carried.

Held motioned, Hemmelman seconded to introduce and approve the first reading of **ORDINANCE NO. 6, AN ORDINANCE AMENDING THE MERRILL CODE OF ORDINANCES, OF THE CITY OF MERRILL, IOWA, BY AMENDING CHAPTER 63 SPEED REGULATIONS**. Roll call: ayes: Conley, Held, Hoyt, Hemmelman, Rieken. Nays: none. Motion carried.

Conley motioned, Hemmelman seconded to suspend the rules requiring an ordinance be voted on for passage at two council meetings prior to this meeting with respect to **ORDINANCE NO. 6**. Roll call: ayes: Conley, Held, Hoyt, Hemmelman, Rieken. Nays: none. Motion carried.

Held motioned, Hemmelman seconded to approve the final passage and adoption with respect to **ORDINANCE NO. 6, AN ORDINANCE AMENDING THE MERRILL CODE OF ORDINANCES, OF THE CITY OF MERRILL, IOWA, BY AMENDING CHAPTER 63 SPEED REGULATIONS**. Roll call: ayes: Conley, Held, Hoyt, Hemmelman, Rieken. Nays: none. Motion carried.

In other business, Bruce Norgaard was sworn into office as Mayor, by Angela Gray, City Clerk. Randy Hoyt and Jacob Conley were sworn into the office of council elect, by Bruce Norgaard, Mayor. All terms commence January 1, 2026.

Conley motioned to adjourn, Hoyt seconded. Meeting adjourned at 8:02 p.m.

CLAIMS LIST 12/15/2025

3D AG SERVICES	SHOP SUPPLIES	614.45
ALTERATIONS BY RHOBIA	PD UNIFORM PATCHES	32.00
ANALYTICAL & CONSULT	LAB TESTING FEES	853.00
ASHLEE BOYER	REFUND: GYM DEPOSIT	100.00
BANYON DATA SYSTEMS	CY2026 CITY SOFTWARE	3,975.00
BARKLEY ASPHALT INC	ASPHALT PATCH PW FACILITY	10,500.00
CARIE FISCHER	EVENT REFUND	230.00
CENTRAL STATES FUNDS	GRP INS	2,203.50
CENTURY BUSINESS	PRINTER LEASE	120.00
CHASE CARD SERVICES	MISC CREDIT CARD PURCHASE	2,255.71
CHEM-SULT INC	H2O CHEMICALS	1,072.00
DAN REXWINKEL	REFUND: DEP GYM RENTAL	100.00
DELL MARKETING LP	LIBRARY COMPUTERS	2,273.74
DEPT OF TREASURY/IRS	FED DEPOSIT	5,135.75
ELECTRIC PUMP	SEWER GOULDS REPAIR	160.00
FIREFLY RESERVATION	2025-11 RESERVATION FEES	43.90
FLOYD VALLEY HC	PHARACEUDICALS	5.37
HUNTINGTON BANK	PD LAPTOP LEASE	237.00
INGRAM LIBRARY SERVICES	LIBRARY BOOKS	177.52
IOWA DEPT OF REVENUE	2025-11 WET TAX	312.84
IOWA DHS	VENDOR LIABILITY	756.92
IOWA FINANCE AUTHORITY	SRF C0911R	9,440.00
IOWA FINANCE AUTHORITY	SRF C1145R	810.00
IOWA INFO INC	PUBLISHING FEES	70.84
IOWA ONE CALL	UNDERGROUND LOCATES	37.90
IPERS	2025-11 IPERS	2,097.51
IPERS	2025-12 IPERS	2,761.64
JACKS UNIFORMS	K. FLORES-UNIFORM	739.50
KUNKEL CONSTRUCTION	PAY APP NO. 4 MAINT FACILITY	209,739.22
LE MARS AMBULANCE	PAYMENT FOR SVS	250.00
LE MARS FIRE RESCUE	CPR CERT (13)	520.00
MARCUS LUMBER	MAINT FACILITY LUMBER	551.10
MIDAMERICAN ENERGY	UTILITY-GAS/ELECTRIC	3,765.56
MIDWEST FIRE	PRESSURE GUAGE	426.95
OC SANITATION	2025-11 GARBAGE SVS	3,408.72
ON THE CLOCK LLC	2025-11 SUBSCRIPTION	25.90
ONE BILLING SOLUTIONS	2025-11 AMB BILLING	439.70
P. GRAY	CY2025 B-PERMIT WAGE	320.00
PEOPLES BANK	2025-12 LOAN PMT CHARGER	1,116.06
PLY CO SOLID WASTE	2025-11 CITY DUMP FEES	2,719.32

PLY COUNTY AUDITOR	2025 CITY ELECTION	636.37
POLICE LEGAL SCIENCES	PD CONTD ED-K.FLORES	142.00
PREMIER COMM	UTILITY PHONE/INTERNET	387.35
R COUNTRY COMP	COMP INSTALLATION	158.64
SAPP BROTHERS	BULK FUEL ULSD/UNL	403.11
SCOTT'S LUMBER	MAINT FACILITY SUPPLIES	66.58
TEAMSTERS UNION	UNION DUES DEC 2025	68.00
TERRI STURGES	REFUND CXL: GYM RENT/DEP	200.00
TOTAL MOTORS	09 FORD ECONO REPAIRS	1,335.29
VERIZON	WIRELESS COMM	268.43
	CLAIMS TOTAL	274,064.39
CLAIMS LIST BY FUND		
001 GENERAL		36228.63
110 ROAD USE TAX		2,118.84
200 DEBT SERVICE		1,116.06
300 CAPITAL PROJECT		220,856.90
600 WATER		2,347.22
610 SEWER		1,146.74
612 SEWER LOAN		10,250.00
	CLAIMS TOTAL	274,064.39
	DECEMBER PAYROLL	12,924.84

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor