

City of Merrill
Regular Council Meeting
April 20, 2026

A regular meeting of the Merrill City Council was held on April 20, 2026, in the City Council chambers at the Kissinger Center building, 608 Main St., Merrill, Iowa. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and roll call. Council attendees: Conley, Held, Hoyt, Hemmelman, Rieken. Other attendees: Pat. Gray, Barb. Gross, Karina. Flores and City Attorney Patrick Murphy.

AGENDA: Held motioned to approve, Hemmelman seconded. Upon roll call, all voted aye. Motion carried.

CONSENT AGENDAL: Held moved to approve, Conley seconded. The following corrections and approvals were noted: (a) Minutes from 03/16/2026 amended to specify Merrill Daze as occurring on 06/05/2026; (b) Minutes from the Tax Levy Hearing dated 03/26/2026; (c) Minutes from the Special Meeting dated 03/26/2026; (d) Special Class Liquor License for Lucky Wife Wine Slushies. Upon roll call, all voted aye. The motion carried.

03/2026 TREASURER'S REPORTS: Conley motioned to approve, Hoyt seconded. Upon roll call, all voted aye. Motion carried.

CLAIMS LIST 04/20/2026: Hemmelman motioned to approve, and include claim for Laser Technologies, Hoyt seconded. Upon roll call, all voted aye. Motion carried.

PUBLIC FORUM: Craig Anderson, for Plymouth County Supervisor, made a formal introduction. Joel Conley, 915 Northside Ct. Concerns regarding water buildup at the end of his driveway and possible fixes to prevent future issues.

DEPARTMENT REPORTS: The City Clerk briefly reviewed the curbside cleanup flag concerns. Fire/EMS reported issues with the Ambulance, starter in the Engine replaced. Library: In-house/online circulation up, summer reading program in the works, applying for the Merrill Community Foundation Grant, also working on newspaper archives. MCBC: Reported good turnout for the easter egg hunt, raffle ticket awarded, applied for MHRD grant for the flooring project. Public Works provided an update on the Campground sewer relocation progress, reported possible issues with lift station. Police: Technical issues with laptop mount, scheduled to get repaired. Lidar should arrive this week, repairs covered under warranty, still awaiting date for car equipment installation.

PUBLIC HEARING

Held motioned to open the public hearing for Proposed Full Budget Adoption For FY2027, Hoyt seconded. Mayor Norgaard declared the hearing open at 7:15 p.m. No Comments were had. Held motioned to close the hearing, Conley seconded. Upon roll call, all voted aye. Motion carried.

RESOLUTION NO. 2026-11 FY2027 Full Budget Adoption and Certification of City Taxes: Conley motioned to approve, Hemmelman seconded. Upon roll call, all voted aye. Motion carried.

NEW BUSINESS

Conley motioned to set the Public Hearing date for the Proposed Budget Amendments for FY2026, Hemmelman seconded. Upon roll call, all voted aye. Motion carried. Hearing scheduled for May 18, 2026, at 7:00 p.m.

RESOLUTION NO. 2026-04 FY2027 Employee Compensation: Hemmelman motioned to approve, Conley seconded. Upon roll call, all voted aye. Motion Carried.

RESOLUTION NO. 2026-12 Transfer 100K from LOST to IPAT Account: Held motioned to approve, Conley seconded. Upon roll call, all voted aye. Motion carried.

RESOLUTION NO. 2026-13 eSoft Planner Management Software agreement and payment: Hoyt motioned to approve, Rieken seconded. Upon roll call, all voted aye. Motion carried.

A discussion was had concerning the City Utility Expansion Project for City AG Land, also referred to as the South Park/Roosevelt Edition. It was determined that additional information was required before proceeding. The Mayor appointed a committee comprising Jacob Conley, Randy Hoyt, and Pat Gray to evaluate the project's infrastructure. Conley motioned to approve, Hemmelman seconded. Upon roll call, Conley, Hemmelman, Hoyt, and Rieken voted in favor while Held abstained due to reasons of conflict of interest. Motion carried.

Officer Karina Flores appeared before the council to discuss the residency requirements outlined in her employment contract and formally requested an exception or extension to permit her continued residence in Sioux City. Held motioned to grant an extension to the employee contract provisions until June 1, 2027, with a follow-up review Conley seconded. Upon roll call, all voted aye. Motion carried

BUILDING PERMITS

B2026-04, 920 Northside Ct., 10x56 Cement Parking Pad: Motion by Conley, Hemmelman seconded. All voted in favor. Motion carried.

B2026-06, 920 Northside Ct.: Approval granted for a 6x21 cement porch pad, including an Eve add-on to accommodate variance for front structure setback. Motion by Held, Rieken seconded. All voted in favor. Motion carried.

B2026-07, 530 Calhoun St.: A request for a 24x30 garage with a cement pad, including a variance for lot line setback. Motion by Hemmelman, Conley seconded. All voted in favor. Motion carried.

B2025-06A, 201 Williams St.: An amendment to 2025-06 was proposed, altering the pole building dimensions from 25x40x20 to 35x40x25. Held motioned, Hemmelman seconded. All voted in favor. Motion carried.

OTHER BUSINESS FY2026 Budget Amendment Discussion was had with budget amendment changes provided to the council for review.

ADJOURN Held motioned, Conley seconded. Meeting adjourned at 8:30 p.m.

CLAIMS

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|--------------------------|------------------------------|-----------|
| 3D AG SERVICES | GRADE 2 | 2,064.75 |
| ACS | LAB TESTING FEES | 889.50 |
| ARNOLD MOTOR SUPPLY | WELDING SUPPLIES | 177.94 |
| BANYON DATA SYSTEMS | FUND INVOICE SUPPORT | 295.00 |
| BOMGAARS SUPPLY | WELL MAINT | 882.06 |
| CENTRAL INSURANCE | 2026-27 CYBER RENEW | 1,464.08 |
| CENTRAL STATES FUNDS | 2026-03 GRP INS | 3,525.60 |
| CENTURY BUSINESS | PRINTER LEASE | 115.13 |
| CHASE CARD SERVICES | MISC CC PURCHASE | 1,572.72 |
| CHEM-SULT INC | H2O CHEMICALS | 877.65 |
| CJ ENTERPRISES LLC | DUMP TRUCK REPAIR | 715.00 |
| COLLIN HOOPS | RFND OVRPMT AG LEASE 2026 | 470.22 |
| DEPT OF TREASURY | FED DEPOSIT | 5,576.30 |
| DORSEY AND WHITNEY LLP | PW FACILITY NOTE SERIES 2025 | 8,627.50 |
| EMC INSURANCE CO | 2026-27 INS RENEW | 67,184.00 |
| FIREFLY RESERVATION | RESERVATION FEES | 67.00 |
| HM CRAGG | LIFT STATION REPAIRS | 5,098.47 |
| HUNTINGTON NATIONAL BANK | PD LAPTOP LEASE | 237.00 |
| IA DOT | SIGN TUBING (10) | 372.30 |
| IA DOT | 94 FORD TITLE RPLC *VOID* | (35.00) |
| IOWA DEPT OF REVENUE | Q1-2026 STATE W/H | 2,484.44 |
| IOWA DEPT OF REVENUE | 2026-03 WET TAX | 794.00 |
| IOWA DHS | VENDOR LIABILITY | 756.92 |
| IOWA INFO GROUP | FY27 TAX LEVY HEARING | 513.26 |
| IOWA WORKFORCE | 2026 Q1 UNEMPLOYMENT | 69.59 |
| IPERS | IPERS | 3,234.72 |
| KELLEN EXCAVATING | CRUSHED ASPHALT | 3,229.58 |
| MATT FISCHER | DEPOSIT REFUND-GY | 100.00 |
| MENARDS | JANITORIAL SUPPLIES | 157.69 |
| MIDAMERICAN ENERGY | UTILITY-GAS/ELECTRIC | 4,117.78 |
| MURPHY COLLINS MCGILL | LEGAL FEES | 150.00 |
| NICOLE CAKEBREAD | REFUND: GYM RENTAL | 100.00 |
| OC SANITATION | 2026-03 SANITATION | 3,408.72 |
| ON THE CLOCK LLC | TIMECLOCK SUB | 23.10 |
| ONE BILLING SOLUTIONS | AMB BILLING SVS | 230.27 |

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|-------------------------|----------------------------|-----------------|
| PEOPLES BANK | PD CHARGER LOAN | 3,339.84 |
| PLYCO SOLID WASTE | 2026-03 LANDFILL FEES | 2,873.52 |
| PREMIER COMM | UTILITY PHONE/INTERNET | 437.32 |
| PYE BARKER | YRLY SVS-AMB | 529.75 |
| SIOUX SALES COMPANY | BALLISTIC VEST | 1,517.90 |
| TEAMSTERS UNION #554 | EMP UNION DUES | 136.00 |
| THE SHERWIN WILLIAMS CO | KISSINGER PAINT | 364.18 |
| TROY DICE | REFUND: GYM DEP | 100.00 |
| USA BLUE BOOK | CHLORINE SENSOR | 2,172.53 |
| VERIZON | WIRELESS/BROADBAND | 216.58 |
| WAGNER AUTO SUPPLY | MISC SUPPLIES, TRK REPAIRS | 2,494.82 |
| WEX FLEET | FUEL | <u>785.63</u> |
| | | 134,515.36 |
| OTHER CLAIMS | | |
| LASER TECHNOLOGIES | LIDAR REPAIR | 86.50 |
| ESOFTE PLANNER | SCHED MGT SOFTWARE | 420.00 |
| CLAIMS BY FUND | | |
| 001 GENERAL | | 103,286.26 |
| 110 ROAD USE | | 5,753.38 |
| 200 DEBT SERVICE | | 3,339.84 |
| 301 CAPITAL PROJECT | | 8,618.26 |
| 310 FEMA | | 3,229.58 |
| 600 WATER | | 4,634.20 |
| 610 SEWER | | <u>6,160.34</u> |
| | | 135,021.86 |
| PAYROLL | APRIL 2026 | 14,610.28 |

Angela Gray, City Clerk-Treasurer

Bruce E. Norgaard, Mayor