

**City of Merrill**  
**Regular Council Meeting**  
**Monday, May 18, 2026**

**CALL TO ORDER** A regular meeting of the Merrill City Council was held on May 18, 2026, in the City Council chambers at the Kissinger Center building, 608 Main St., Merrill, Iowa. Mayor Norgaard called the meeting to order at 7:00 p.m. followed by the Pledge of Allegiance and roll call. Council attendees: Conley, Held, Hoyt, Hemmelman, Rieken. Other attendees: P. Gray, B. Gross, K. Flores and City Attorney P. Murphy.

**AGENDA** Held motioned to approve, Hoyt seconded. Upon roll call, all voted aye. Motion carried.

**PUBLIC HEARING** Conley motioned to open the public hearing for the proposed budget amendments for fiscal year 2026, Hoyt seconded. Upon roll call, all voted aye. Motion carried. Mayor Norgaard declared the hearing open at 7:05 p.m. No comments had. Motion by Conley to close the public hearing, Held seconded. Upon roll call, all voted aye. Motion carried.

**RESOLUTION NO. 2026-14** Fiscal Year 2026 Budget Amendment Adoption: Held motioned to approve, Hemmelman seconded. Upon roll call, all voted aye. Motion carried.

**CONSENT AGENDA** Conley motioned to approve the consent items, Hoyt seconded. Upon roll call, all voted aye. Motion carried. (a) *Minutes From 04/20/2026*

**TREASURER REPORTS APRIL 2026** Hoyt motioned to approve, Hemmelman seconded. Upon roll call, all voted aye. Motion carried.

**CLAIMS LISTS 05/18/2026** Held motioned to approve, Rieken seconded. Upon roll call, all voted aye. Motion carried.

**DEPARTMENT REPORTS** City Clerk briefly reviewed statutory financial audit requirements and informed the council of issuance of surety bond for missing vehicle title. Fire/EMS reported 8 EMS and 13 fire calls. Ambulance still has issues, Eng1 had parts replaced, and Tnk2 not charging, fuse replaced to fix. Library reported circulation and visitors increased from last month, summer reading prep is underway, book club is full, and a summer intern is in the works. MCBC included a reminder for Merrill daze (June 5<sup>th</sup>) also noted future projects and fundraisers in the works. Meetings are now held on the 1<sup>st</sup>, Wed. of each month. Public Works noted locates have been called in for demolition of the property at 621 Frost St. Police received the lidar unit back, the car camera was installed, and a meeting with Motorola is pending for training and setup. The laptop docking station was temporarily replaced under warranty while awaiting delivery of the new unit.

**OLD BUSINESS**

City Utility Expansion Project for City AG Land, also referred to as South Park /Roosevelt Edition updates: Approx. 325' of sewer line installed to supply 501 Roosevelt, further discussion regarding development process underway with possible next steps.

**NEW BUSINESS**

**Plywood Trail:** representative unable to attend the meeting, no discussion was had.

**IA DOT Application for Railroad Crossing Elimination Program Grant and Consolidated Rail Infrastructure and Safety Improvements Program Grant:** No action taken by the council.

**IA DOT Maintenance & Repair Agreement 07/01/2026-06/30/2031:** Held motioned to approve Hoyt seconded. Upon roll call, all voted aye. Motion carried.

**Kissinger Center Repairs:** Held motioned to approve repairs up to \$4k, Hoyt seconded. Upon roll call, all voted aye. Motion carried.

**FY26 Connections Area Agency Congregate Meal Agreement:** Conley motioned to approve, Hoyt seconded. All voted in favor. Motion carried.

**BUILDING PERMITS**

**B2026-08;** Held, 501 Roosevelt St (*New Build*) Motion by Conley to approve, Hoyt seconded. Conley, Hoyt, Hemmelman, Rieken voted in favor, Held abstained due to reasons of conflict of interest. Motion carried.

**CLOSED SESSION** Motion by Held to go into closed session at the request of the employee pursuant to Iowa code 21.5, Conley seconded, upon roll call, all voted aye. Motion carried. During the closed session discussion was had. Motion by Conley to return to open session, Hemmelman seconded, upon roll call, all voted aye. Motion carried

**Police Dept Emp Status and Schedule Accommodations** Motion by Conley to approve employee contract changes for Karina Flores to include, schedule set at 36 hours per week to maintain full-time status and benefits, longer shifts up to 10 hours permitted to allow additional personal time off, and overtime authorized for hours worked beyond 40 per week, Held seconded, upon roll call, all voted aye. Motion carried.

**ADJOURN** Motion by Hoyt, Hemmelman seconded. Meeting adjourned at 8:26 p.m.

| <b>CLAIMS LISTS 05/18/2026</b> |                              |            |
|--------------------------------|------------------------------|------------|
| 3D AG SERVICES                 | MISC DEPT SUPPLIES           | 914.94     |
| BATTING CAGES INC              | BATTING CAGE NET             | 1,247.34   |
| BOMGAARS SUPPLY, INC           | MISC DEPT SUPPLIES           | 1,801.11   |
| CENTRAL INSURANCE              | SURETY BOND CERT OF TITLE    | 100.00     |
| CENTRAL STATES FUNDS           | GRP INS                      | 3,525.60   |
| CENTURY BUSINESS PRODUCTS      | PRINTER LEASE                | 109.02     |
| CHASE CARD SERVICES            | MISC DEPT SUPPLIES           | 1,133.51   |
| CHEM-SULT INC                  | WATER CHEMICALS              | 1,124.80   |
| COAST TO COAST SOLUTIONS       | WHITE BUTTERMINTS (1000)     | 181.47     |
| CORNHUSKER INTL TRUCKS INC     | FD STARTER 8200433           | 492.49     |
| DEPT OF TREASURY               | FED DEPOSIT                  | 5,231.19   |
| DINGES FIRE COMPANY            | MENS BOOTS (10W)             | 389.00     |
| FIREFLY RESERVATION            | RESERVATION FEES             | 38.90      |
| FIREPENNY                      | KUSSMAUL AUTO CHG 1K PP      | 708.61     |
| FLOYD VALLEY HEALTHCARE        | PHARMACEUTICALS              | 201.43     |
| FUN FOAM RENTALS               | 2026 MD FOAM PARTY           | 395.00     |
| GREAT PLAINS ZOO               | MOBILE ZOO LIBRARY           | 360.00     |
| GROVES EMERGENCY LIGHTING      | PD CAMERA INSTALL            | 992.57     |
| HEIMAN FIRE EQUIPMENT          | FD NOZZLE BRSH TRK 3346-360  | 456.73     |
| HUNTINGTON NATIONAL BANK       | PD LAPTOP LEASE              | 237.00     |
| IOWA DEPT OF REVENUE           | WET TAX 2026                 | 0.69       |
| IOWA DHS                       | VENDOR LIABILITY             | 756.92     |
| IOWA INFORMATION               | PUBLICATIONS                 | 318.00     |
| IOWA LEAGUE OF CITIES          | FY27 MAYOR DUES - B.NORGAARD | 35.00      |
| IPERS                          | IPERS                        | 6,650.12   |
| KELLEN EXCAVATING              | ASPHALT-LAGOON               | 4,957.05   |
| KENDRA GRASMEYER               | REFUND: GYM DEP              | 100.00     |
| MARCUS LUMBER                  | GUN RANGE TARGETS            | 78.96      |
| MARK AND AMY RANSCHAU          | MD 2026 - PETTING ZOO        | 250.00     |
| MIDAMERICAN ENERGY             | UTILITY-GAS/ELECTRIC         | 4,064.59   |
| MURPHY COLLINS MCGILL PLC      | LEGAL FEES                   | 150.00     |
| OC SANITATION                  | APRIL GARBAGE SVS            | 3,821.22   |
| ON THE CLOCK LLC               | TIMECLOCK MO FEE             | 25.90      |
| ONE BILLING SOLUTIONS          | AMB BILLING SERVICES         | 109.28     |
| PARTY FUN RENTALS LLC          | 2026 MD BOUNCY HOUSE         | 544.00     |
| PLYMOUTH CO SOLID WASTE        | SOLID WASTE FEES             | 2,969.28   |
| PREMIER COMMUNICATIONS         | PHONE/INTERNET               | 437.07     |
| QUALITY AUTOMOTIVE             | PW 1998 INT REPAIRS          | 544.45     |
| SAPP BROTHERS                  | PW BULK FUEL                 | 1,655.12   |
| SCOTT'S LUMBER                 | FIELD CHALK                  | 85.72      |
| STARNET TECHNOLOGIES           | SW YRLY FEES-LIFTSTATION     | 240.00     |
| TARA MAIN                      | 2026 MD FACE PAINTING        | 300.00     |
| TEAMSTERS UNION #554           | UNION DUES                   | 136.00     |
| WAGNER AUTO SUPPLY             | MISC DEPT SUPPLIES           | 478.43     |
| WEX FLEET                      | FUEL                         | 442.73     |
| WICKED GRAPHIX                 | FD DECALS                    | 500.00     |
|                                | TOTAL                        | 49,291.24  |
| <b>CLAIMS BY FUND</b>          |                              |            |
| 001 GENERAL                    |                              | 37,617.32  |
| 110 ROAD USE                   |                              | 3,657.90   |
| 310 FEMA                       |                              | 4,601.25   |
| 600 WATER                      |                              | 1,716.85   |
| 610 SEWER                      |                              | 1,697.92   |
|                                | TOTAL                        | 49,291.24  |
| <b>BANK TRANSFERS</b>          |                              |            |
| ISB TO IPAIT                   | IPAIT-104 RES. NO 2026-12    | 100,000.00 |

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Angela Gray, City Clerk-Treasurer

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Bruce E. Norgaard, Mayor